

# Berkeley Vale Public School



## *Incident of Concern 2023*

**Please use this form to report an incident of significant concern**

***e.g. incident of bullying*** (Bullying is repeated verbal, physical, social or psychological behaviour that is harmful and involves misuse of power by an individual or group towards one or more persons), ***conflict or fight*** (conflicts or fights between equals or single incidents are not defined as bullying), ***very dangerous, aggressive or antisocial behaviour.***

Please help us to resolve the problem by answering a few questions. When completed, please email to [Berkeley.va-p.school@det.nsw.edu.au](mailto:Berkeley.va-p.school@det.nsw.edu.au) or hand in to the office.

Today's date:	Name & class of student reporting this incident:
Student being reported:	
Did this happen to you?	
If not you, then who?	
Any witnesses?	1. 2. 3.
Has it happened before? If so when?	
Same student/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of incident: When did it happen?	Date: Time of day:
Where did it happen?	

Describe what happened, including the action taken by the person harmed.	
Was it reported to a teacher? If so who & when?	<input type="checkbox"/> Yes <input type="checkbox"/> No Who: When:

To be completed by the parent/caregiver	
What steps have you taken to support your child?	

***The national definition of bullying for Australian schools says:***

***‘Bullying is an ongoing misuse of power in relationships through repeated verbal, physical and/or social behaviour that causes physical and/or psychological harm. It can involve an individual or a group misusing their power over one or more persons. Bullying can happen in person or online, and it can be obvious (overt) or hidden (covert).***

***Bullying of any form or for any reason can have long-term effects on those involved, including bystanders.***

***Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying.’***

***-Bullying No Way!***